



राष्ट्रीय प्रौद्योगिकी संस्थान- आंध्रप्रदेश

**NATIONAL INSTITUTE OF TECHNOLOGY, ANDHRA PRADESH**

TADEPALLIGUDEM- 534101, WEST GODAVARI DIST., ANDHRA PRADESH, INDIA.

---

Date: 06-01-2021

## **NOTICE**

This is to inform all the I B.Tech. students of AY 2020-21 I semester that the Minor-I examinations (online) will commence from 11-01-2021. The Minor-I examinations are held in descriptive mode with cloud-based proctoring. The duration of the examination will be for 1 hours.

### **Instructions for attending the online examinations**

1. The students can use laptop/smart phone to write the online examination. The microphone and camera of the device (laptop/smart phone) should be in proper working condition for attending the online examinations in proctored mode. The device (laptop/smart phone) used for writing the online exams should have sufficient charging for the duration of 1 - 1:30 hours. The class coordinators/exam section cannot help in case of your devices running out of battery (during power failures) or any other failures.
2. The students should ensure internet connectivity during the course of the examination. In case of network difficulties, students are advised to move to nearby suitable places where internet facility is available.
3. Every student should have a valid institute email-id/password for attending the online examinations. An email with OTP will be sent to individual student email-ids with login details of online exam platform. For any issues related to email id, contact the respective cycle coordinators on or before **09/01/2021**. Do not share the login credentials with anyone.
4. The students are advised to keep sufficient number of A4 sheets before the commencement of the examination. A table with the device(laptop/mobile) properly mounted for proctoring are essential for attending the online examinations. Students should ensure isolation during the course of examination.
5. Attendance will be recorded 15 minutes before the commencement of the examination. The student has to confirm his/her identity through examination platform.



राष्ट्रीय प्रौद्योगिकी संस्थान- आंध्रप्रदेश

**NATIONAL INSTITUTE OF TECHNOLOGY, ANDHRA PRADESH**

TADEPALLIGUDEM- 534101, WEST GODAVARI DIST., ANDHRA PRADESH, INDIA.

---

6. The examination question paper is made available through the same examination online platform to respective students. Students should select the proper subject code/subject name as per the time-table.
7. Students should write the answers for descriptive questions on A4 white papers. Each sheet used by the student should bear the signature of the student, roll number and question-wise page number.
8. The answers for each question should be scanned and uploaded separately to the respective questions. While scanning, the students should ensure proper orientation and clarity of the images. Students should avoid cluttering the A4 pages with more content and are advised to use separate sheets for each question. The students are strongly advised to complete the uploading of images of answers as and when the composition of answer is completed, to avoid last minute rush.
9. The students should note that the answers submitted in the examination portal are final.
10. The examinations are held in online proctoring platform which records the streamed video and audio of the student on a continuous basis throughout the duration of the examination. The proctors keep observing the students and attempts by the students to get out of the exam window are recorded automatically. Repeated attempts to switch windows of the examination screen will be treated as mal-practice and will invite the cancellation of the examination. No further arbitrations will be entertained in this regard.
11. All the students must appear for the mock-drill conducted by respective coordinators between 08-01-2021 to 09-01-2021 from 4.30 PM to 5.30 PM.

**Sd/-**  
**Associate Dean**  
**(Academic and Exams),**  
**NIT Andhra Pradesh**